

Keyboard Shortcuts

| General | | Windows | | Apps | |
|--------------------|--------------------|------------------|---------------------|--------------------|---------------|
| Shortcut | Function | Shortcut | Function | Shortcut | Function |
| Cut | Ctrl + X | Lock | Win + L | Bold Text | Ctrl + B |
| Copy | Ctrl + C | Open Explorer | Win + E | Italic Text | Ctrl + I |
| Paste | Ctrl + V | Show Desktop | Win + D | Underlined Text | Ctrl + U |
| Find | Ctrl + F | Move a Window | Win + (→ ←) | Increase Font Size | Ctrl + { |
| Select All | Ctrl + A | Full Screen | Win + Shift + Enter | Decrease Font Size | Ctrl + } |
| Undo | Ctrl + Z | Toggle Apps | Alt + Tab | Save | Ctrl + S |
| Redo | Ctrl + Y | Toggle Desktops | Win + Tab | Print | Ctrl + P |
| Partial Screenshot | Alt + Print Screen | Full Screenshot | Win + Print Screen | New Paragraph | Enter |
| Change Language | Alt + Shift | Change Language | Win + Space | Same Paragraph | Shift + Enter |
| Close an App | Alt + F4 | Notifications | Win + A | New Page | Ctrl + Enter |
| Rename | F2 | Run | Win + R | New Line in Excel | Alt + Enter |
| Select to End | Shift + End | Advanced Options | Win + X | Next Column | Tab |
| Select to Start | Shift + Home | Security Panel | Ctrl + Alt + Del | Previous Column | Shift + Tab |